



## MINUTES OF A MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 22nd SEPTEMBER 2016

**PRESENT:** Councillors J Chesworth (Chair), M Summers (Vice-Chair), C Cooke, J Faulkner, M Gant, R Kingstone and J Oates

**Officers** John Wheatley (Executive Director Corporate Services), Stefan Garner (Director of Finance), Jane Hackett (Solicitor to the Council and Monitoring Officer) and Angela Struthers (Head of Internal Audit Services)

**Visitors** Joan Barnett and John Gregory (Grant Thornton)

### 25 APOLOGIES FOR ABSENCE

None

### 26 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 25 June 2016 were approved and signed as a correct record.

*(Moved by Councillor M Summers and seconded by Councillor M Gant)*

### 27 DECLARATIONS OF INTEREST

There were no declarations of Interest.

### 28 THE AUDIT FINDINGS FOR TAMWORTH BOROUGH COUNCIL

**RESOLVED:** The Audit findings for Tamworth Borough Council were presented to the Members by Grant Thornton and a discussion followed. Thanks recorded to everyone involved in the preparation of the Accounts which underpins the governance and accountability of the whole organisation.

*(Moved by Councillor J Faulkner and seconded by*

*Councillor M Summers)*

**29 MANAGEMENT REPRESENTATION LETTER 2015/16**

A Management Representation Letter was submitted to the Members by the Executive Director Corporate Services

**RESOLVED:** That the letter of representation was approved and agreed by members.

*(Moved by Councillor M Summers and seconded by Councillor J Faulkner)*

**30 ANNUAL STATEMENT OF ACCOUNTS & REPORT 2015/16**

The Executive Director Corporate Services requested Members to approve the Statement of Accounts for the financial year ended 31<sup>st</sup> March 2016 following completion of the external audit.

**RESOLVED:** That Members approved the Annual Statement of Accounts 2015/16.

*(Moved by Councillor C Cooke and seconded by Councillor J Faulkner)*

**31 REVIEW OF THE ANNUAL REPORT ON THE TREASURY MANAGEMENT SERVICE AND ACTUAL PRUDENTIAL INDICATORS 2015/16**

The Executive Director Corporate Services requested Members to review the Annual Report on the Treasury Management Service and Actual Prudential Indicators 2015/16 approved by Council on 13<sup>th</sup> September 2016.

**RESOLVED:** That Members considered and approved the Annual Report on the Treasury Management Service and Actual Prudential Indicators 2015/16, as detailed at Annex 1.

*(Moved by Councillor J Faulkner and seconded by Councillor M Gant)*

**32 REGULATION OF INVESTIGATORY POWERS ACT 2000**

The Solicitor to the Council and Monitoring Officer detailing The Council's Code of Practice for carrying out surveillance under the Regulation of Investigatory Powers Act 2000 (RIPA) specifies that quarterly reports will be taken to Audit & Governance Committee to demonstrate to elected members that the Council is complying with its own Code of Practice when using RIPA.

**RESOLVED:** That Members endorsed the quarterly RIPA monitoring report.

*(Moved by Councillor J Faulkner and seconded by Councillor J Chesworth)*

### **33 LOCAL GOVERNMENT OMBUDSMAN ANNUAL REVIEW 2015-16**

The Solicitor to the Council and Monitoring Officer advised the Members of the views of the Local Government Ombudsman in relation to complaints against the Borough Council and provide an opportunity for members of the Committee to raise any issues they consider appropriate and consider the effectiveness of investigations relating to Tamworth Borough Council.

**RESOLVED:** That the Members endorsed the Annual Review Letter as attached at Appendix 1 to the report.

*(Moved by Councillor M Summers and seconded by Councillor C Cooke)*

### **34 SELECTION OF PANEL FOR INDEPENDENT PERSONS INTERVIEWS**

**RESOLVED:** That Councillors J Chesworth, C Cooke and J Faulkner be selected for the panel with interviews taking place on 13 October 2016.

### **35 AUDIT AND GOVERNANCE COMMITTEE TIMETABLE**

The Committee reviewed and approved the timetable.

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Chair

